



APPLICATION FOR:

- A) CORRECTION OF NAME IN MARKS CARD B) DUPLICATE PROVISIONAL DEGREE CERTIFICATE
C) DUPLICATE MARKS CARD D) DUPLICATE ORIGINAL DEGREE CERTIFICATE

1.	Full Name of the candidate in block letters as registered for the University examinations	
2.	Name correction if required: Full Name in block letters	
3.	Gender	Male / Female
4.	Register Number	
5.	Course Year of passing (Month & Year) Phase-Part I or Part II to be mentioned clearly	
6.	College from which appeared	
7.	Postal address with contact number	
8.	Whether the prescribed fee has been remitted? If paid furnish details.	Transaction No. Amount: Date: Bank:

Place:

Date:

Mobile:

Signature of the Candidate

The information furnished by the candidate as above is correct as per the records maintained in the College.

Office Manager

Principal

Controller of Examinations

Registrar

PLEASE TICK THE DOCUMENTS SUBMITTED:

- A) CORRECTION OF NAME IN THE MARKS CARD

1	Letter forwarded from the Principal	
2	Fee Rs. 500/- per Marks Card	
3	Copy of the 10 th and 12 th Marks Card	
4	Copy of Aadhaar Card	
5	Surrender of Original Marks Card(s)	

- B) DUPLICATE PROVISIONAL DEGREE CERTIFICATE D) DUPLICATE ORIGINAL DEGREE CERTIFICATE
C) DUPLICATE MARKS CARD

1	Requisition letter forwarded by the Principal	
2	Fee Rs. 1,000/- per Marks Card	
3	Affidavit on Non-Judiciary Stamp paper of Rs. 100/- signed by the Notary	
4	Acknowledgement for having lodged Police Complaint	
5	Copy of Aadhaar Card	